

**Service Committee**  
**April 21, 2008**  
**5:45 PM**  
**Minutes**

**Call to order:** Mr. Paini called the meeting to order at 5:45pm

**Roll Call:** Present for roll call were Mr. Paini (Chair), Dr. Bender, Ms. Turner. Also in attendance was Mayor Ebert, Ed Snyder (Streets), Bill Sims (Const. Svcs), Matt Peoples (Public Works), Dick Miller (Urban Forester) , and Joe Taylor (WTP). Steve Farst (EMH&T) joined at 5:50pm

Ms. Turner moved to approve the minutes of the March 17, 2008 Service Committee Meeting, seconded by Dr. Bender.

**VOTE:**   **AYES:**     **Mr. Paini, Dr. Bender, Ms. Turner**  
             **NAYS:**  
             Motion carried.

**Staff Reports:**

**Bill Sims (Const. Services)** – Columbus Street project is continuing. They are currently working on the storm sewer construction in Phase 1, which is the block between Washington and High Street. Utility companies are continuing relocation work. The gas company has installed a new main and are working on the switch-over. The phone company and cable company are working in the area west of Washington Street. They should be clear off the site in late May, so Columbus Asphalt's projected start is June 1<sup>st</sup>.

No resident complaint have been received and the project is on schedule.

Mr. Paini asked what the big hole was for near the church. Mr. Sims stated that it is from the gas company exploring to see where the new main could be joined with the existing main without complications from other lines.

Street program for 2008 was awarded to Strawser Paving and we are in the midst of the contract signing. Projected start date middle of May.

There has been a lot of activity in the Diley / Kings Crossing area with the Meijer improvements. Pavement , striping and signing is complete. The traffic signal is on flash and is scheduled go fully operational on April 28<sup>th</sup>. The store is scheduled to open April 30<sup>th</sup>. The bike path is being paved this week

Burger King on Gender Road will be starting work on their sanitary line tomorrow.

Mayor Ebert stated that he received a call from a lady who is legally blind and she was expressing her gratitude for the bike path to Walmart, as she cannot drive, but only ride her bike to get groceries. Mayor Ebert is glad to hear there is a bike path near the Meijer.

**Matt Peoples (Public Works)**– Madison Twnshp. Fire Dept., Village of Canal Winchester and Village of Groveport are working together to do a NIMS exercise. This exercise will test our Disaster Plan for the Village.

**Ed Snyder (Streets)** – We are doing some evaluations and patchwork on West Street and it will need to be moved up on the CIP list.

Also, we are investigating a storm problem on Bowen Road, possibly a clogged line.

Mowing of the parks has started. Clearing of limbs in the right of way along 33 has begun and then they will start the road-side mowing.

Street sweeper has been out and done the initial sweep of the main arteries. Mr. Snyder would like to get that out at least a week a month. A schedule will be set up soon.

Mr. Paini asked Mr. Sims about the striping at Gender and Dietz. Mr. Sims stated that the entire crosswalks will be replaced soon with Thermoplastic.

**Dick Miller (Urban Forester)**– Spring street tree planting is 50% complete and is on schedule.

Ash substitute planting has not been started yet.

Klamfoth has hydro-seeded the south side of Waterloo Street at the bridge with ground cover.

May 2<sup>nd</sup> at 11:30am is potting day at 400 Ashbrook Road. It is a fun time. Everyone brings a potluck dish and we eat then get potting.

A 1.3 mile trail has been cleared by the middle school and soccer fields.

Joe Taylor (WTP)– Fire Hydrant flushing has been completed for this Spring. There are a few repairs and one that needs replaced.

Two large meters need replaced on the large meter account. They are coordinating with USA Waste to get that done.

The fountain curb box will be dug up. They believe there is a rock or some obstruction jamming it. That will entail digging up the sidewalk and cutting some concrete. Work will begin on that tomorrow.

There was a large water main break on Liberty Street in the last week and a half. A 6 inch water main valve blew apart that was only 8 years old, so we will be changing specs to all stainless steel trim bolts to avoid this in the future.

We are still working with Verizon on the North Gender tank. Flood plains and elevations are being addressed with Allan Neimayer.

**Engineer's Report:** There will be a GIS presentation at the end of the meeting.

The Gender Road Safety Study is 6 weeks underway. The draft report was given to Mr. Peoples. A copy will also need to be submitted to the City of Columbus to seek concurrence as to the analysis in the study and identification of the counter measures. After Columbus' feedback is received, the information will be brought back in front of a Service Committee meeting for dissemination.

Mr. Farst reminded that this is a study of the portion of Gender Road between the on ramp to WB 33 to Lehman Road. And it is an evaluation of the history of the number of accidents and an evaluation of the records provided by the Sheriff's office and then identification of appropriate counter measures for safety.

When this study is complete, with the permission of the Village of Canal Winchester and Columbus, it will be sent on to ODOT, where they will evaluate the study and determine whether the counter measures could be funded from the ODOT Safety fund.

**Pended Items:**

**08-08 Tower Maintenance Contract**

Mr. Taylor received the contract documents last week and will be reviewing them with the Mayor and Ms. Osborn. Then they will bring it in front of Council for its three readings and the contract will commence when/if it is passed. Approximate time frame for work to begin is September.

**10-08 Sludge Press**

Mr. Peoples stated that a contract with Bird & Bull has been signed for the design engineering assistance with this project. The project is moving forward at this time. Ms. Osborn will be bringing some finance issues to the Finance Committee.

**New Items for Discussion:**

**17-08 An ordinance to authorize the Mayor to enter into a contract for the purchase of a John Deere 11' mower**

Mr. Snyder is looking for a sponsor. Mrs. Turner will sponsor the legislation.

Mr. Peoples stated that since it is getting into mowing season, they will request that the rules for 2<sup>nd</sup> and 3<sup>rd</sup> readings be suspended.

Mrs. Turner moved to take this to full Council. Dr. Bender seconded the motion.

**VOTE: AYES: Mr. Paini, Dr. Bender, Ms. Turner**  
**NAYS:**  
Motion carried.

**17-09 Geographic Information System Presentation – Derek Mair, EMH&T**

Mr. Peoples stated that he would like to see this GIS program on the new Canal Winchester website. The implementation plan is progressing well. It started with a base layer, sanitary sewer atlas came on late last year and water is ongoing at this time.

Mr. Mair began his presentation and stated that GIS is a mapping tool but it can do a lot more. The base map was the first part of the program. The base map can also include taxing districts. The second focus were the utility systems.

All the engineering plans were scanned into a format that would help them build the GIS. The second thing they did was work on the water and sewer and come up with a set of hard copy maps.

The presentation was given on power point.

At this point in the presentation, all members of Council were present.

Mr. Paini asked if there would be information about how to use it provided along with the link on the website.

Mr. Mair said they are working on a simple user's guide at this time.

Discussion ensued regarding the various layers that could be added and the sources for the information.

Mr. Paini asked if the GIS system was tied into the Engineer's contract. Mr. Mair stated that it was not encompassed within the current contract.

Mr. Sims added that this level of information is as useful as having all the plan sets. It is not specific enough to use in place of a survey, when that level of detail is needed.

Mr. Strayer stated that this would also be used in the Planning Department to track permits. Instead of loading a permit into a spreadsheet, it would be loaded into the GIS and when you click on a parcel, it will show all the permits that parcel has ever gotten. This will create electronic storage for files.

Mayor Ebert stated he thought it would be helpful when talking about annexations.

### **Old Business:**

None at this time.

### **New Business:**

Mr. Sims noted that legislation for Construction Services very often must be passed as Emergency Legislation due to the time frames of contracts and quotes. He submits that this could be avoided by bringing the legislation in front of the Council at a much earlier date, though he does admit this would cause the legislation to be more ambiguously worded. For example, instead of naming the company, it would read "the lowest and best bidder" and instead of naming the exact price, it would state "up to \$x amount". This would allow the legislation to be brought forth at an earlier date and minimizing the need for Emergency passages.

Mrs. Turner voiced her support for change in this area. She believes that residents do not like to see things passed as emergencies.

Mayor Ebert asked what the negative side of this would be.

Mr. Sims stated that the legislation would be more ambiguous, therefore on the first readings, Council would be saying that they are comfortable going with whatever the Staff recommends.

Mr. Sims reiterated that it comes down to a preference for Council as to which way they would like to approach Construction Contracts.

Mr. Farst added that he has seen it done different ways in other communities. Some communities have written their legislation to authorize the Mayor to enter into contracts and then the identification of the lowest and best bidder and price is still brought to Council, but a motion is used to support the specific decision rather than codify it with an Ordinance.

Alternatively, he has seen the legislation written with blanks until the third reading, when the bid opening has been held and the company and price has been determined and filled into the legislation.

Mr. Paini stated he would talk to Ms. Osborn and see if it can be put on the agenda for the Committee of the Whole.

Mr. Peoples will also work with Gene Hollins, in the mean time.

Mr. Strayer advised that there is only one more garden plot left.

## **Adjournment**

Dr. Bender moved to adjourn this meeting of the Service Committee, seconded by Mrs. Turner.

**VOTE:**    **AYES:**    **Dr. Bender, Mrs. Turner, Mr. Paini**

**NAYS:**

Motion carried.

Time out 6:55pm.